



## PMHS ATHLETIC BOOSTERS GENERAL MEMBERSHIP MEETING MINUTES January 18, 2022

**CALL TO ORDER:** The meeting was held via MS Teams as the school buildings are under COVID restriction again. Maya Shertzer called the meeting to order at 7:03pm

**ATTENDEES:** Maya Shertzer, Julie Bechtel, Jen Heymann, Karen Pickard, John Campo, Jeroud Clark, and Bryan Matson

**REVIEW OF MINUTES:** Alison March was not present at the meeting; however, the minutes were reviewed by the meeting attendees. A motion to approve the minutes was entered, seconded, and ultimately unanimously approved.

**FINANCIAL REPORT:** Jen Heymann presented the financial update. There was a starting cash balance of \$39,818 with deposits of \$280 from Merchandise, \$402 from Membership, and a \$250 sponsorship from Emmorton Rec. (Total Deposits \$932). Payments included \$300 for sponsorship banners, \$221 for bingo bags, \$700 for the rental of the Bel Air Armory for the bingo event and \$550 for the General Liability policy for the Boosters organization. Leaving a remaining cash balance of \$38,979. After the current approved reserves are deducted, the remaining cash is \$34,762. The cash reserve of \$1000 brings the cash balance down to \$33,762. A motion was brought and seconded for approval of the financial statement. The statement was approved unanimously.

**ATHLETIC DIRECTOR UPDATE:** Coach Clark provided an update at the meeting. He is working on getting football uniforms ordered and updated the group that he needed to have the order in with the next Under Armour "bucket" so that we can ensure the uniforms are received timely. He provided an estimate on the football uniforms of \$20k-\$21k. It was agreed to discuss the purchase later in the meeting.

Coach Clark has received the quote for the wrestling room upgrades and is moving forward on that. He is looking at new windscreens for the baseball field and upgrading the shot clocks in the main gymnasium. He is also researching the possibility of a new gym floor as the current floor has an older logo on it. He is considering a new windscreen for the tennis courts as well.

He also provided an update on coaching staff. He has hired a new football coach and expects the announcement to come shortly. He has been able to fill the girl's lacrosse head coach and 2 assistant positions, as well as a field hockey coach. He is still looking for an additional track and field coach

(jumping coach) so that numbers of participants do not have to be limited due to a lack of proper coverage.

## **COMMITTEE UPDATES**

**COMMUNITY RELATIONS:** Bryan Matson provided an update. Things have slowed down a little bit, likely due to the holidays. He is actively working on the sponsorship. He believes that all the sponsors have their banners, but we are running out of room to put the banners in the gym. He also stated that he has 4 check for deposit and he would coordinate getting those to Maya. Karen questioned the banner for Black Oak Title, Janney Investment Group, and Sharon's Shaved Ice. Bryan agreed to check on them to ensure they have been done.

There was a discussion about putting another track up on the other side of the gym to allow for more banners. Bryan is going to contact All Signs to see if they can recommend a place to purchase and get a new track installed.

**MERCHANDISE:** Tina was not available for the meeting. Maya updated the group that we are still waiting for the replacement order to correct the orders from the online store. The check for the online orders should be received soon. Karen gave the Pure Vida bracelets back to Tina and told her the group agrees the colors are close enough to P-Mill colors to sell as a fundraiser. Tina is planning a pre-Valentine's Day sale.

**CONCESSIONS:** Amy was not present at the meeting. Coach Clark confirmed that spring concessions are a go! John suggested the possibility of hosting concessions at an Iron Birds game as a fundraiser.

**MEMBERSHIP:** Karen did not have much of an update as most winter memberships are complete and spring have not started yet. She will be reaching out to all the spring coaches to ensure they have the updated membership form.

**TEAM LIASONS:** No update. Karen will get the spring liasons set up.

**RAVENS UPDATE:** We were able to provide the requested number of volunteers for the most recent Ravens game and the check is expected in mid-late February. Karen spoke with the coordinator of volunteers for the Ravens stadium and asked him for some giveaways for our bingo event. There was some discussion that followed about keeping this fundraiser going forward. All agreed that it is a relatively easy and lucrative fundraiser, but we want to see if we can request better game times. The pre-season games are hard to fill slots because our sports teams aren't even formed yet and the 8:20 games are hard to get volunteers because the next day is a school day. Karen will discuss with the coordinator to see if he can work with us on dates and times.

## **OPEN DISCUSSION:**

Julie provided new proposed wording for the By-Laws regarding the audit. Our research has shown that we do not fall in the parameters of needing a full audit. Because of the level of revenue and expenses we handle, we can perform an audit by committee. The proposed wording will be voted on at the next general membership meeting. The audit will be completed in April with a report to the membership in May.

Coach Clark asked for approval on the football uniforms. A lengthy discussion ensued regarding the cost and the current cash position of the Boosters. Ultimately, it was agreed that we would currently commit \$15k towards the cost of the uniforms and Coach Clark would pay the remainder from his budget. We did discuss the possibility that we could make an additional contribution after the bingo and Ravens fundraising monies are received. We will have a better understanding of our cash position going into the next school year.

John brought up the possibility of updating the husky logo and renewing the trademark on it. This may be a good way to get people to reinvest in apparel and help to raise some additional funds.

We discussed the new bingo date of 3/11. Maya mentioned that we may need to arrange to get round tablecloths since the ones that we have are for the long rectangular tables that we normally rent. We also want to check on the buckets that the PTSA used on the tables for their bingo. We discussed the \$5 donation that used to made to volunteers from each team, but all agreed those donations came from the spaghetti dinner and not the bingo. There is no team share from the bingo. We will need lots of team support to make this event a success!

**FINANCIAL APPROVALS:** The following financials were voted on and approved:

\$300	Bingo expenses
\$600	Sponsorship banners
\$700	Armory rental for bingo
\$550	General liability limit insurance
\$15,000	Football uniforms
\$300	Domain name and service

**CLOSURE:**

Next Board of Directors meeting to be held on February 22, 2022 at 6:30pm

Next General Membership meeting to be held on February 22, 2022 at 7:00pm

The meeting adjourned at 8:00

Minutes prepared by Julie Bechtel