

# **\*\*PENDING GENERAL MEMBERSHIP APPROVAL\*\***

## **PMHS ATHLETIC BOOSTERS GENERAL MEMBERSHIP MEETING MINUTES May 18, 2020**

**CALL TO ORDER:** The meeting was conducted via teleconference due to the COVID-19 Pandemic. Charlie Tangires called the meeting to order at 7:03pm.

**ATTENDEES:** Maya Shertzer, Gary Shertzer, Jeroud Clark, Steve Lurz, Amy Karwatka, Alison March, Miriam Segreti, Julie Bechtel, Gregg Bechtel, Tina Tolliver, Phil Tolliver, Matt Roseland, Karen Pickard, Brian Pickard, Becky Pape, Amber Torgerson, Kaytee Schmidt, Judy DeCamp, Bryan Matson, Richard Moyers

**REVIEW OF MINUTES:** The minutes from the February 2020 meeting were reviewed. No changes were noted and the minutes were unanimously approved.

**FINANCIAL REPORT:** Jen Heymann presented the financial report. The beginning cash balance was \$38,694 and there were deposits of \$7,951 and payments of \$1,080 resulting in an ending cash balance of \$46,645. In addition, there were outstanding approvals of \$7,185 leading to a final unappropriated cash balance of \$38,460. Through discussion during the review, it was determined that several of the approvals are no longer valid. The \$500 Huddle charge for lacrosse, the \$423 approval for BINGO and the \$500 for golf uniforms will all be removed. Jennifer also provided a breakdown of the BINGO expenses and fundraising. The BINGO was held virtually on Facebook this year, which was not ideal, but saved some of the fundraising efforts. Overall, the Net Profit for BINGO was \$5,982.88. Jen noted that Coach Clark was able to cover the expense of the field hockey uniforms out of his budget, which equated to a \$3100 savings to Boosters. Jen will be issuing a check for the team portion of the fundraising directly to Coach Clark and he will assign to the individual teams. The total amount was \$185.

**ATHLETIC DIRECTOR UPDATE:** Coach Clark presented the AD update. He is still working on all the facility upgrades previously discussed. They include, but are not limited to: Seeding and resurfacing, windscreens for the baseball, softball and tennis areas, baseball batting cages,, new graphics in the wrestling room, shed for the Softball field, cheer mats, fencing for field hockey field, Softball bullpen, flagpoles on the baseball and softball fields and warning tracks for baseball and softball fields.

Coach Clark indicated that no format for the senior awards ceremony has been shared at this point. He did indicate that they are planning and scheduling for the fall 2020 season although there is no official communication about the status of fall sports. He stated that they are working to get spring sports uniforms returned, but no announcements so far.

**COMMUNITY RELATIONS:** David O'Dea was not at the meeting. Charlie provided a brief update and indicated that we will need to consider any spring sponsors who did not get the benefit of advertising during the spring season and how those sponsorships should be handled next year.

**MERCHANDISING:** Tina Tolliver presented the update for Merchandise. There have been no new sales with everything shutdown, however they are ready to plan for the fall. They will need to place a large order in hopes that Pup Camp, Husky Fest and Back to School Night will all happen. They are planning to order less kids sizes as they tend not to sell as well. They have requested \$5000 in approvals for the order. Tina feels she has a pretty good record of the inventory currently on hand.

**CONCESSIONS:** Amy Karwatka presented the concessions update. Amy has been in touch with Dr. Abel about picking up the candy from the concession stand to try and make some returns. Everything else is on hold.

**MEMBERSHIP:** Karen Pickard provided a membership update. There were 141 memberships for the year and the total membership was \$8055. Seats were the most popular incentive gift (37) and the blankets were a close second (36). Karen requested a way to offer another pay option and Jen indicated that she can likely set up a PayPal account for Karen and will work with her to get that set up.

Karen would like to change the incentive items for the upcoming school year and she needs to make decisions quickly as she needs to update the membership form. She suggests if we keep the seats, we raise that level to \$125 based on the cost of the seat. Karen will work on selecting new incentive gifts and new membership levels and communicate with the group before finalizing.

**SCHOLARSHIP:** The scholarship process has been completed and turned in. There has been no communication on how the senior awards will be announced. Jen Heymann will need the recipients of the awards to complete a form so that she can complete the transfer of the money to specific colleges.

**TEAM LIAISONS:** No Team Liaison update was necessary.

#### **OPEN DISCUSSION ITEMS:**

Charlie discussed the proposed changes to the By-Laws including that you must be a member in good standing to vote and/or serve as an officer. We are also proposing a more flexible meeting schedule. The current bylaws state that the meeting must be held on the 3<sup>rd</sup> Monday of the month. The group would like the flexibility to hold meetings on other nights of the week. 30-day advance notice of the meeting date must be provided.

Jen will be coordinating a financial audit. There are 3 tax returns due by June 15<sup>th</sup>, so she wants to wait until those have been completed and schedule over the summer. She hopes to have a concrete date by our June meeting.

Coach Clark indicated that there has been no scheduling of fall sports meetings at this time. He will work to have a prioritized list of his financial requests from Boosters to allow for appropriate planning.

There was a discussion about a fall fundraiser. One of the ideas is to do a pep rally in the stadium and allow concessions and merchandise to sell during the event. A small admission fee would be charged. This will obviously depend on our ability to host in person and large events. There was some discussion about doing several restaurant nights and Bryan Matson agreed to assist with coordination. We need to

be careful when selecting restaurants due to sponsorship. There was also a discussion about having a bowling night. Dave Thomas spoke about this and stated he has had a lot of success in the past and would be willing to assist with planning. Charlie has agreed to stay on and help coordinate the Ravens fundraising events.

**Elections to the Board of Directors were held. The following individuals were elected for office and unanimously approved:**

President	Maya Shertzer
Vice President	Julie Bechtel
Member at Large	Sharon Bloss
Secretary	Alison Marcho0
Treasurer	Jennifer Heymann

**The following student representatives were voted on and approved:**

Christian Shertzer	
Lindsey Tolliver	***Although there are 3, they will get one vote amongst them***
Jacob Bechtel	

**The following committee members will remain in place for the next school year:**

Membership	Karen Pickard
Team Liaison	Karen Pickard
Concessions	Amy Karwatka and Barbara Neutzling
Scholarship Committee	Charlie to confirm John is willing to handle
Community Relations	Charlie to confirm David is willing to handle
BINGO	Alison March
Website	Sharon Bloss
Merchandise	Tina Tolliver

Dave Thomas indicated that he would be available to help with special projects.

**FINANCIAL APPROVALS:** The following items were voted on an unanimously approved:

\$5000	Membership Expense for fall order
\$750	Football team headsets

**CLOSURE:**

Next meeting to be held via teleconference on June 15<sup>th</sup> at 7pm

The meeting adjourned at 8:35  
Minutes Prepared by Julie Bechtel