



## PMHS ATHLETIC BOOSTERS GENERAL MEMBERSHIP MEETING MINUTES September 13, 2021

**CALL TO ORDER:** The meeting was outside, in front of Patterson Mill High because of Covid restrictions. Maya Shertzer called the meeting to order at 7:06 p.m.

**ATTENDEES:** Maya Shertzer, Julie Bechtel, Jenn Heymann, Alison March, Karen Pickard, Jeroud Clark, Amy Karwatka, Carolyn McNierney, Nate Karwatka, Robby March, Tina Tolliver, Christy Gresko and Steve Lurz.

**REVIEW OF MINUTES:** The minutes from the May 2021 meeting were reviewed. A motion was brought and seconded for approval of the minutes. The minutes were approved unanimously.

**FINANCIAL REPORT:** Jenn Heymann provided the financial update through mid-September. The cash balance on hand is \$36,100 as of tonight's meeting. Deposits were made this past month for merchandise (\$8356) and membership (\$1486). \$31,596 was the balance last month. Payments were issued for boys soccer uniforms (\$4,325), merchandise (\$548), the Square fee (\$194), wind screen zip ties (\$54) and program books (\$217). A motion was brought and seconded for approval of the financial statement. The statement was approved unanimously.

**ATHLETIC DIRECTOR UPDATE:** Coach Clark gave updates related to the beginning of the fall season.

- Cheer competition will still be hosted on October 16. May be able to do the competition outside in the stadium if weather allows. If weather is a challenge, they will do the competition inside but Boosters will have to do concessions under a tent along the side of the building. No concessions are allowed to be done inside the building yet.
- There will be a cheer competition and 2 wrestling competitions during the winter. We are currently unsure of whether we'll be able to do indoor concessions for these event or for home basketball games.
- HCPS Facilities is coming out to fix the section of the fence that is failing where the Huskies wind screen hangs in the stadium.

### COMMITTEE UPDATES:

**Community Relations:** Maya made a statement of information from Bryan Matson since he wasn't able to attend. He'll be meeting with David O'Dea this week to have everything turned over from past years. Bel Air Orthodontics and Laura Snyder have already been approached.

**Merchandise:** Tina Tolliver gave an update. Sales were very successful at Pup Camp and Open Houses.

Stock is low so she'll be reordering some items. She will touch base with Dr. Abel to see if she is allowed to sell some items in the school store during the school day. Pura Vida bracelets in PM colors were ordered and will be sold. They are also ordering some new designs. She has preorders that she'll be filling as well. Conversation was had about having one t-shirt design that they only sell in the concession stand at the football games.

**Concessions:** They were able to do a good clean out of the inside and outside concession stands. They made \$1140 at the first home football game. They are looking for volunteers for future games to work in the stand. They may try asking for donations from parents to stock some of the non-perishable items for the concession.

**Membership:** Karen Pickard gave an update. She has about 36 families signed up so far this year. Her inventory is good except for stadium seats so she ordered some of those and some Under Armour backpacks because both were on sale. She will inventory the magnets. She will need to do get some seats embroidered for memberships that have come in. She is asking for approvals to restock some items to have when memberships come through during the year.

**Team Liaisons:** Karen Pickard gave an update on the liaisons that have stepped forward for the fall sports teams. Alison will reach out to these volunteers to put together items to be put into themed baskets to use at our bingo event in the spring.

**Ravens Update:** We are still in need of 11 volunteers for this Sunday night's game. There are 14 volunteers so far. Next 2 games aren't until November and January. Sign Up Genius is out there for all 3 of the games left.

#### **OPEN DISCUSSION ITEMS:**

**Audit:** Maya Shertzer consulted an accountant to find out what we are required to do. We are exempt from having to have a full audit because of the amount that we have come through in a year. Maya would like to designate an internal audit process.

**Proposed Budget:** Maya presented a proposed budget that she put together. We went over expected expenditures and income sources. We may make individual decisions to hold off on some uniform purchases to help balance out some of the fundraising that has been missed during the last 18 months.

**Fundraisers:** We will push to get people informed about the Amazon Smile fundraiser. Maya will look into whether the Legends of the Fog fundraiser is available again this fall. We will look into doing a bowling event in the fall/winter at Forest Hill Lanes. We will do a 50/50 raffle at the football games on October 1 and at Homecoming on October 8. Alison will file the gambling permit paperwork for this with the Harford County Sheriff's Office.

**FINANCIAL APPROVALS:** The following financials were voted on and approved...

\$583.78 two softball banners, regional championship and state championship  
\$2300 membership incentive gifts  
\$500 Bingo fundraiser purchases  
\$1800 Huddl (football, basketball and wrestling)

\$1800 merchandise

\$1000 concessions

**CLOSURE:**

Next Board of Directors meeting to be held on Tuesday, October 12th at 6:30pm.

Next General Membership meeting to be held on Tuesday, October 12th at 7pm.

The meeting adjourned at 8:14 pm.

Minutes prepared by Alison March