

# **PMHS ATHLETIC BOOSTERS**

## **GENERAL MEMBERSHIP MEETING MINUTES**

### **October 21, 2019**

**CALL TO ORDER:** The meeting was called to order by Charlie Tangires at 7:10pm.

**ATTENDEES:** Julie Bechtel, Maya Shertzer, Charlie Tangires, Sharon Bloss, Travis Karwatka, Jennifer Heymann, Amy Karwatka, Karen Pickard, Steve Lurz, Jeroud Clark, Brian Pickard, John Campo, David O'Dea, Christy Gresko

**REVIEW OF MINUTES:** The minutes from the September 2019 meeting were reviewed. No changes were noted and the minutes were unanimously approved.

**FINANCIAL REPORT:** Jen Heymann presented the financial report. The beginning cash balance was \$36,733 and there were deposits of \$10,069 and payments of \$7,995 resulting in an ending cash balance of \$44,728. In addition there were outstanding approvals of \$6,440 leading to a final unappropriated cash balance of \$37,288. There is an outstanding approval for banners and there is some confusion regarding the status of the approval/delivery and invoicing. Jen and Coach Clark will work with the vendor to clear it up.

**ATHLETIC DIRECTOR UPDATE:** The turf field is very close to being completed with just some lighting to be finished before it is ready. Coach Clark is scheduled for a meeting on Tuesday (10/22) to determine the opening date. It remains a goal to host a playoff football game and possibly the last regular game of the season. The construction plan includes replacement of the track which is slated to be completed in the spring. This means there will be no home track and field meets will be held at the school.

Coach Clark then provided an update on the playoff schedules. Boys soccer will play at Joppatowne, girls soccer at North Harford, field hockey at Harford Tech, boys and girls volleyball will both play at home and football is TBD. The football team is currently the 2<sup>nd</sup> seed and will hopefully get a home game on the new turf. Paula Moon was the UCBAC golf champion for the 2<sup>nd</sup> year in a row. The boys golf team was undefeated for the season.

**COMMUNITY RELATIONS:** David O'Dea provided the Community Relations update. There are 11 renewed sponsorships for the year. Harford County Community College increased their sponsorship from \$500 to \$1000. There are 2 new sponsors: Laura Snyder with Keller Williams and D.R. Horton. The office of drug control has also pledged a \$1000 sponsorship. David is currently working to secure a sponsorship from Miller's Ale House.

There was a lengthy discussion about program books. Currently each sponsor receives one of the program books as part of the acknowledgement of their sponsorship. John Campo is working on the books for the 2018-2019 school year, but he is not committed to work on the books for this year. John would like to find another volunteer to handle the books moving forward. His suggestion was to see if there was a class in the school who may be interested in creating the book as a project similar to the yearbook. John has the format and would be willing to serve as support to the team/class creating the

books. Brian Pickard stated that he believes there would be interest from the students to work on the book. He suggested that it be announced as part of the morning announcements. Coach Clark said he would reach out to the yearbook teacher (also leader of the announcements) to see if he could help in any way. John believes that it would work if you had approximately 5-6 students. It was mentioned that maybe gaining service hours would be a draw to have students participate.

Before concluding his update, David requested that we approve \$201 for updated banners based on the sponsorship for this school year.

**MERCHANDISING:** Maya Shertzer provided the Merchandising update. The school store was open and resulted in \$450 of sales. An order for \$890 in new merchandise was placed. Maya stated that the teal shirts are selling very quickly and they would like to get a new order in for those. The school store will open on 11/1 and 12/6.

It was decided not to offer merchandise at the Turkey Trot. There was a discussion about selling concessions for the PTSA Bingo and the concerts. If we decide to sell at those events, they will need more inventory.

**CONCESSIONS:** Amy Karwatka provided the Concessions update. Amy was able to sell concessions at 2 events; Boys soccer at Aberdeen for \$130 and the cheer event at PMHS for \$280. Amy mentioned that the cheer event could have been even more successful, but 6 teams dropped out the day of. She has placed an order and is fully stocked and ready to go for basketball. If we end up getting a home and/or playoff game for football, concessions will be open.

When the outdoor concession stand was opened, it was discovered that the power had been cut to the building as part of the turf construction. The freezer was never cleaned out before the power was cut and, therefore, they discovered that all the food had spoiled. Amy and her team were able to clean out the meat and freezer, however it will need a professional cleaning job prior to opening. Charlie mentioned that he has some sources that do that type of work and we should work to get the cleaning done as soon as possible.

We discussed the possibility of contacting grocery stores to see if they would be willing to donate food to the concessions.

**MEMBERSHIP:** Karen Pickard provided the Membership update. There are currently 94 family memberships for this year and we are \$233 ahead of where we were this time last year. Karen indicated that the cost of the decals offered as part of the membership packages is prohibiting the Boosters from making the 50% profit target. After some discussion, it was decided to remove the decals from the membership packages for next school year.

Karen did find a license plate holder with Patterson Mill High School in black or silver that could be offered as part of a membership package next year. The cost of the tag is \$15.00 and could be offered at the \$30 membership level.

**SCHOLARSHIP:** No update was presented.

**TEAM LISASONS:** No real update as we are between seasons.

## **OPEN DISCUSSION ITEMS:**

The bylaws have been put on the website and will be left open for comment for the next 30 days.

Coach Clark spoke with the swim coach about uniform needs. The swim team has not received any uniform items since the school first opened. The team would like to get warm ups and will need a quantity of 35. Coach Clark is waiting on an estimate and will provide to the boosters.

The boys lacrosse uniforms have been ordered and they are making an adjustment to the white jerseys. The cost will be \$5200.

Coach Clark will begin the process of replacing uniforms for field hockey, golf and girls soccer. In the past uniforms have not been received until mid-season. In order to avoid this moving forward, Coach Clark will run the process and ensure that uniforms are ordered timely. The above mentioned uniforms will be ordered this spring to ensure they are ready to go for the fall season.

The next 2 Ravens games are 12/1 and 12/12. The event on 12/12 is a "tent event". Charlie stated that there are only 7 people signed up for each of the games. He will consider opening to band and/or PTA if we cannot fill all the spaces. Coach Clark indicated that he will attempt to fill a game with basketball players/families once the season gets started.

The winter sports parent meeting will be on November 19<sup>th</sup>.

There will be a fundraising event for the boosters at Humagalas on December 3<sup>rd</sup> from 5-1pm. Coaches will be able to serve as guest bartenders.

We are looking for a chairperson to run the BINGO event this year.

Mitch Lebovic is moving out of the state in January. Mitch has provided Patterson Mill with years of dedication through his photography. There will be a celebration for him at halftime of the boys basketball game on December 6<sup>th</sup>. Maya will work on a gift to give to Mitch at the event.

**FINANCIAL APPROVALS:** The following items were voted on and unanimously approved:

\$1000	Merchandise
\$568	Concessions
\$500	Huddle
\$201	Sponsorship (For Banners)
\$5200	Lacrosse Uniforms

## **CLOSURE:**

Next Board of Directors Meeting 11/18/2019 6pm

Next General Membership Meeting 11/18/2019 7pm

The meeting adjourned at 8:45

Minutes Prepared by Julie Bechtel