

# **PMHS ATHLETIC BOOSTERS**

## **GENERAL MEMBERSHIP MEETING MINUTES**

### **FEBRUARY 19, 2019**

**CALL TO ORDER:** The meeting was called to order at 7:00 by Todd Williams

**ATTENDEES:** David Beck, Jen Heymann, Deb McCollum, Charlie Tangires, Julie Bechtel, Todd Williams, Maya Shertzer, Tina Tolliver, Shannon Sweaney, Karen Pickard, Patty Egan, Kathy Beck, John Campo, Matt Roseland

**REVIEW OF MINUTES:** The minutes from the January 2019 meeting were reviewed and unanimously approved.

**FINANCE REPORT:** The financial report was presented by Deb McCollum. The beginning cash balance was \$42,284. Total deposits of \$2,322, \$2050 of which coming from concessions. The total payments from the account were \$1,479, leaving an ending cash balance of \$43,127. The outstanding approvals were \$6841, but there was a duplication of a concessions approval which resulted in a reduction of \$600 in outstanding approvals to be paid. Therefore, the incurred expense was \$6241 resulting in a remaining cash balance of \$36,886.

**ATHLETIC DIRECTOR UPDATE:** Mr. Bellamy was not present at the meeting. Todd Williams shared a letter from the school thanking the Boosters for the upgrade to the weight room. It was noted that the spring sports were preparing for tryouts and the schedules had all been rearranged due to recent weather events.

#### **COMMITTEE UPDATES:**

**COMMUNITY:** There was no community update presented at the meeting

**MERCHANDISING:** Maya and Tina were asked to donate a basket to the BINGO which they will put together. There was a discussion about upcoming openings of the school store. They are not currently in need of any new merchandise. They will be working with their inventory to get ready for the summer events (pup camp, back to school night, etc.) They will be looking to get approval for merchandise in May so that they can place the orders in June.

**CONCESSIONS:** The Health Department inspection was completed with good results and there will be no follow up inspection. All lightbulbs in the food preparation areas will need to be replaced with shatter proof lightbulbs. Also, the chest freezer cannot be used for storage of various items.

The wrestling tournament on 2/2 was slow for concessions sales. 2/25 is the last home basketball game and 3/1 is the first playoff game. Patty will be working to increase her inventory in advance of BINGO, spring sports and the playoffs.

Boosters was asked to provide concessions for the upcoming winter formal on 3/8. Kathy will be taking the lead for this activity and suggested that we should change up the menu to include easy to carry finger type foods. She will be asking for volunteers to assist with the set up and sales that night. It was discussed that there should be some announcement ahead of time for the students to bring money for food as it is offered at no cost during some of the other dances.

The volunteers are set for the pasta dinner before the BINGO. Patty is planning to serve 600 dinners. She has a request into Wegmans for salad, but does not have a response yet. She will be purchasing the paper products at BJ's. Patty requested a \$500 approval for concessions. It was noted that there is a 500 ticket limit for BINGO.

**MEMBERSHIP:** There were 4 recent memberships and hopes for a couple more with the start of the spring sports season. No money was requested.

**SCHOLARSHIPS:** John indicated that the scholarships have been advertised and he will need an updated membership list by 4/1/2019 as you must be a member to be awarded the scholarship.

**TEAM LIASONS:** Kathy has transitioned her role to Karen Pickard. She reported a great winter season and looking forward to working on the spring season.

**PROGRAM BOOKS/WEBSITE:** John indicated that he has had several computer issues and has not been able to fulfill orders for the program books. He does have the fall 2017 books almost ready. He is working on about 40 books for a total cost of \$600. He already has approval for \$225 and is asking for \$375 in new approvals. He has not worked on 2019 orders yet.

The website is up and running.

#### **OPEN DISCUSSION ITEMS:**

**BRICK FUNDRAISER/HUSKY STATUE:** Charlie announced that the general consensus is to place the statue by the field, most likely on the parking lot side. This would allow the players to see the statue every day as they head to the practice fields and the general public as they are exiting the parking lot and heading into the stadium. It was decided that the bricks should match the school and 2 sizes of bricks will be offered.

A motion to sell bricks to raise money for the husky statue was brought forward, seconded and unanimously approved.

It was decided to launch the fundraiser at BINGO. Before this can happen, Charlie will need to get the website up and running and meet with Dr. Abel to get approval on everything.

**WINDSOCK LINER:** David Beck presented information on the windsock liner for the football field fence. The liner will cover the whole length of the field and be ordered in sections. There was some discussion about timing for installation and removal, the size of the precut sections and who will have the responsibility of installation. The cost of the liner is \$3500.

A motion to order the liner was presented, seconded and unanimously approved.

**BINGO:** There was a lengthy discussion about the final plans for BINGO and the status of donations from all sports teams and the community. Todd will be advertising for volunteers to help the night of the BINGO and there will be multiple committee meetings to finalize outstanding items leading up to the BINGO night.

**FIANCIAL APPROVALS:** The following items were voted on and unanimously approved:

\$2806	Track and Field Uniforms
\$1440	Tennis Uniforms
\$66	BINGO Ticket Expense
\$815	BINGO Tables and Chairs
\$475.09	BINGO Supplies
\$110.00	BINGO Gaming License
\$240.00	BINGO Cafeteria Staff
\$800	BINGO Cash Boxes (6 Boxes)
\$500	Concessions
\$375	Program Books
\$400	BINGO Slush Fund
\$1890	Team Share (Money from Ravens to go back to teams)

**CLOSURE:**

Next Board of Directors Meeting 03/11/2019 7pm

Next General Membership Meeting 03/18/2019 7pm

The meeting adjourned at 8:30

Minutes Prepared by Julie Bechtel