

PMHS ATHLETIC BOOSTERS

GENERAL MEMBERSHIP MEETING MINUTES

June 17, 2019

CALL TO ORDER: The meeting was called to order at 7:03 by Charlie Tangiers

ATTENDEES: Julie Bechtel, Sharon Bless, Matt Roseland, Maya Shorter, Jen Heiman, Sherri Betz, John Campo, Christy Gecko, Karen Pickard, Marla Rickards, Todd Williams, Jerod Clark, Steve Lutz

INTRODUCTION OF BOARD OF DIRECTORS: Charlie began the meeting with an introduction of the new BOD for the Boosters. Charlie Tangiers-President, Maya Shertzer-Vice President, Jen Heymann-Treasurer, Julie Bechtel-Secretary, Sharon Bloss-Member at Large

REVIEW OF MINUTES: The minutes from the May 2019 meeting were reviewed and unanimously approved.

FINANCE REPORT: The financial report was presented by Jen Heymann. The beginning cash balance was \$49,896. Total deposits of \$1,668 and total payments of \$1,425, leaving an ending cash balance of \$51,321. The unrestricted cash balance after approvals was \$32,441.

ATHLETIC DIRECTOR UPDATE: It was announced that Jeroud Clark will serve as the Athletic Director for PMHS going forward. Coach Clark stated that he had not yet attended any meetings with respect to the turf field construction, but he would be attending the next meeting which was to be held on 6/24. He believes the construction is scheduled to begin on 7/15 or 7/16.

Charlie asked Coach Clark to ensure that all of the banners are up to date with the state championships for this school year. Coach Clark indicated that he believes they are up to date with the exception of the Girls and Boys State Lacrosse championships. Someone mentioned that we also had a state champion in tennis which should be updated. The boosters believes that the cost to update all of the banners has been previously approved, but if Coach Clark requires additional funds, he is aware to request an approval.

Lastly, it was announced that the fall sports meeting will be on 8/26/2019 at 6pm.

COMMITTEE UPDATES:

COMMUNITY: David O'Dea was not present at the meeting and no update was provided. It is believed that all of the community sponsor signs have been removed from the fence around the football field for the summer and in advance of construction.

MERCHANDISING: Maya Shertzer provided an update for merchandising. The last opening of the school store yielded sales of \$200. They are continuing to work with Shifflet and Horn for the summer order. They have all the approvals that they believe they will need to make the purchases.

SCHOLARSHIPS: The scholarship recipients were announced: Sarah McCollum was awarded the \$1000 Malamute Service Scholarship. Sydney Beck, Katelyn Springer, Mia Sherwood, Ryan Dyke and Kevin Dyke were each awarded the \$500 PMAB Scholarship.

There was some discussion that there should be a review of the rules to ensure there is a way to avoid conflicts of interest. There was also a discussion about awarding credit for service as a team manager or being a captain of a team.

CONCESSIONS: There was no update provided on concessions.

MEMBERSHIP: Karen Pickard provided an update on membership. She had update the membership form, but after testing with the football team, she feels that it still needs some adjustments before putting it up on the website. Karen will be sending the information and e-mail addresses to Charlie and he will maintain a master list.

TEAM LIAISONS: Karen Pickard will serve as the Team Liaison and hopes to increase communication between the teams and the Boosters.

OPEN DISCUSSION ITEMS:

CONFLICT OF INTEREST: Charlie announced to the meeting that his daughter is a senior for the upcoming school year and will be competing for the scholarship. He will not be involved in any of the decision making related to the scholarship(s).

MEETING SCHEDULE: The meeting schedule for the upcoming school year was distributed. It was decided that the BOD will meet at 6pm followed immediately by the General Membership meeting at 7pm on the 3rd Monday of every month unless school is closed. In the event of a school closure, we will meet on Tuesday.

BUDGET/BYLAWS/AUDIT: The proposed budget for the upcoming school year will be reviewed at the next meeting and will need to be finalized. The By-Laws also need to be reviewed. They are currently available on the PMAB website. It was requested that all review and comment before the next meeting if necessary. Lastly, it was noted that per the By-Laws, the BOD is required to get 3 quotes for the annual audit. If the cost is below \$500, the BOD will vote via e-mail. If the cost is above \$500, there will need to be a vote at the first meeting next year.

ADDITIONAL DISCUSSION: There was discussion around the following topics:

- Charlie mentioned that the windscreen and the Patterson Mill “cups” need to come down off of the fence before construction can start. Charlie agreed to follow up with David Beck regarding the status.
- It is believed that the concession stands are completely cleaned and closed, but we will need final confirmation of that from Patty or Kathy.

- Charlie brought up the computer system for the scoreboard and stated that he has been told it is difficult to use and there is some type of proprietary software. David Beck currently operates the scoreboard. We need to determine who can run the scoreboard and if it needs an update before the fall.
- There are 5 Ravens fundraisers currently scheduled: 8/8, 8/15, 9/29, 12/1 and 12/2. The 8/8 and 8/15 dates will be difficult to fill because fall tryouts are not complete by those dates. Coach Lurz will work to fill one of the dates. They will all be advertised on the PMAB social media and websites.
- Other discussion for fall fundraising opportunities included a mum sale, a Booster's social and a Yard Sale.
- The subject of the Yeti cups as a fundraiser came up again and Coach Lurz confirmed that he will not be using that as a football fundraiser for this year. Based on that information, it was decided that the Boosters will use the cups as a fundraiser. It was decided to leave this fundraiser outside of the membership incentives and see how they sell. It was decided to purchase 50 of the large cups and a request was made for \$700 to purchase.
- There was a discussion about the renewal of the huddle and there seems to be some confusion about the renewal dates, which sports are participating and what the cost is with/without any multiple team discounts. Coach Clark will investigate, but he believes the amount needed will be \$2400 (Football-\$900, Basketball-\$450, Lacrosse-\$450 and Wrestling-\$450).
- Pup Camp will be held on 8/13.

FINANCIAL APPROVALS: The following items were voted on and unanimously approved:

\$550.00	Certificate of Insurance (Renewal)
\$2400.00	Huddle Renewal (Football, Basketball, Lacrosse and Wrestling)
\$700.00	PM Yeti Cups for Fall Fundraiser

CLOSURE:

Next Board of Directors Meeting 08/19/2019 6pm
 Next General Membership Meeting 08/19/2019 7pm

The meeting adjourned at 7:40
 Minutes Prepared by Julie Bechtel